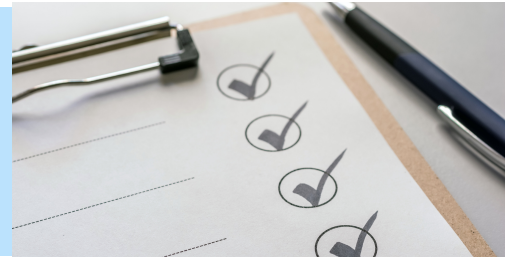


# DSCSA Compliance Checklist



## IS THE PHARMACY READY TO MEET NOVEMBER REQUIREMENTS?

Review the following to determine the pharmacy's readiness.

**Do all the designated pharmacy users have access to the InfiniTrak platform?**

**YES** ☒

Ready

**NO** ☐

User accounts need to be created and/or users assigned. See [User Access](#) for step-by-step instructions.

**Are all the pharmacy's RX suppliers connected? Go to Trading Partners and check the status**

**YES** ☒

Ready

**NO** ☐

Are there suppliers that need to be added? See [Adding Suppliers](#) for step-by-step instructions. Are there suppliers that are not connected yet (waiting on Trading partner or waiting for customer number)? Email [onboarding@infinitrak.us](mailto:onboarding@infinitrak.us)

**Does the pharmacy have a written DSCSA standard operating policy?**

**YES** ☒

Ready

**NO** ☐

Go to 'Documents' on the InfiniTrak platform to use the SOP template to create the document for the pharmacy.

### If the pharmacy is scanning product, do you have a 2D barcode scanner?

- YES** ☒ Ready
- NO** ☐ Scanning is not required by the law but is recommended for best practice.

### Did the pharmacy receive transaction data from the supplier for the shipment being accepted?

- YES** ☒ Ready
- NO** ☐ Contact InfiniTrak by selecting the 'Support' button on the dashboard. Provide the following information – the pharmacy name, the supplier's name, the PO# and invoice # for the shipment. InfiniTrak will research the connection. Product must be quarantined until the data is received.

### Does the transaction data have the following key elements?

- Transaction date (date received).
- Seller & Ship From addresses are accurate.
- Buyer & Shipped To addresses are accurate.
- State license (shipped from) shows the license is valid.
- Data Validation is green and shows no errors.
- Transaction statement is present.
- All the products are listed and contain the following: GTIN, NDC, Description, Quantity, & Lots.

- YES** ☒ Ready
- NO** ☐ Contact InfiniTrak by selecting the 'Support' button on the dashboard. Provide the following information – the pharmacy name, the supplier's name, the PO# and invoice # for the shipment. List what is missing from the file. InfiniTrak will research the connection. Product must be quarantined until the data is received.

### On the Product Detail page, are the following key elements present?

- Ship Date
- Expiration date for each Lot number
- Serial numbers for each Lot number

- YES** ☒ Ready
- NO** ☐ Contact InfiniTrak by selecting the 'Support' button on the dashboard. Provide the following information – the pharmacy name, the supplier's name, the PO# and invoice # for the shipment. List what is missing from the file. InfiniTrak will research the connection. Product must be quarantined until the data is received.

### Did you inspect the product for any damage, missing safety elements, misspelling, etc.

- YES** ☒ Ready
- NO** ☐ Look over the product. If you believe the product is suspect, initiate a suspect product investigation.

### Was the pharmacy able to match every product to its corresponding transaction data and confirm on a visual inspection that the product is good?

- YES** ☒ Ready
- NO** ☐ Go back through the list and note where your answered no